



## Co-operative Education Evaluation of Work Term Report

STUDENT ID NUMBER

STUDENT NAME

WORK TERM SEMESTER

EVALUATED BY

MAJOR

EMPLOYER

TITLE OF REPORT

OVERALL EVALUATION GRADE

**OUT – OUTSTANDING**

**VG – VERY GOOD**

**G – GOOD**

**SAT – SATISFACTORY**

**UNSAT – UNSATISFACTORY (RESUBMIT)**

STRUCTURE	PRESENT	ABSENT	N/A	STRUCTURE	PRESENT	ABSENT	N/A
Front Cover				Main Content			
Letter of Submittal				Conclusions			
Acknowledgements				Recommendations			
Abstract/Summary				References			
Table of Contents				Appendices			
Introduction				Employer Evaluation Form			

QUALITY OF CONTENTS	OUT	VG	GOOD	SAT	UNSAT	N/A
Suitability of Topic						
Literature Search						
Description of Information						
Evaluation of Information						
Innovative Aspects						
Overall Impression						

QUALITY OF PRESENTATION	OUT	VG	GOOD	SAT	UNSAT	N/A
Clarity						
Maturity of Style						
Grammar and Spelling						
Layout						
Overall Impression						

**EVALUATOR'S COMMENTS:** √