

Co-op Work Term Report Employer Comments



The Co-op Work Term Report is a critical assignment that integrates academic theory and practical experience for our Co-op students. Supervisors are well positioned to comment on the content and accuracy of student reports.

Please take a moment to provide feedback on the report and ensure there are no proprietary concerns. Note that confidential work reports are not accepted by the university. The Faculty Advisor will assign the final grade and your feedback will be taken into consideration for grade calculation.

Your feedback may reference the following areas:

- Ideas, topic and analytic content
- Organization, presentation and professional appearance
- Data collection, research results and conclusion
- Clarity of expression and understanding of new concepts

Please sign and return this form to the student once you have reviewed the report. The student must submit the Co-op Work Term Report including this form to their Faculty Advisor no later than the fifth class day of the following semester.

Supervisor's Name:	_____	Student's Name:	_____
Supervisor's Email:	_____	Student's ID Number:	_____
Supervisor's Phone #:	_____	Work Term Semester:	_____
Organization:	_____	Academic Discipline:	_____
Supervisor's Signature:	_____	Date:	_____